

Position Title: Kansas Volunteer Recruitment AmeriCorps VISTA

Position Description:

The Corporation for National and Community Service has a placement for a VISTA service member at FosterAdopt Connect in Lenexa, Kansas. The AmeriCorps VISTA member will support the mission of FosterAdopt Connect by increasing the capacity and effectiveness of programs supporting foster children and families through volunteer recruitment, community outreach, fundraising, and marketing activities.

By accepting this position you will be required to become a member of the AmeriCorps VISTA Program; a stipend for this placement will be made by the Corporation for National and Community Service.

VISTA Member Responsibilities:

- Develop a strategy for volunteer recruitment that includes community networking and needs.
 - Research other volunteer opportunities in the community.
 - Adopt best practices of volunteer recruitment through community networking.
 - Develop strategy for recruiting volunteers and develop marketing materials to attract new volunteers.
- Develop and implement training curriculum for FosterAdopt Connect Kansas volunteers.
 - Research and design effective training for different level of volunteers.
 - Pilot volunteer training curriculum and make adjustments as needed.
 - Plan transition by training staff on how to administer new training curriculum.
 - Assist with matching new volunteers with agency needs. Work with program managers to identify volunteer needs and match appropriate volunteers to fill these needs.
- Research and develop resources to increase revenue support for FosterAdopt Connect programs through grants and fundraising events.
 - Assist with planning and executing fundraising events.
 - Write and submit grants.

Qualifications:

Bachelor's degree and/or 3 years of experience in nonprofit fundraising, grant writing, advertising, and/or community organizing. Qualified applicants need the ability to work independently and with a team, experience with data entry, excellent verbal and written communication skills, ability to multitask and prioritize tasks, and knowledge of social media tools. Need access to reliable transportation.

Program Benefits:

Living Allowance, Choice of Education Award or End of Service Stipend, Training, Relocation Allowance, Education award upon successful completion of service, Health Coverage*

*For details about AmeriCorps VISTA healthcare benefits, please visit:

<http://www.vistacampus.gov/healthcare>

Terms:

Permits working at another job during off hours, Permits attendance at school during off hours, Car recommended

SOL:

Are you interested in joining an innovative out of the box thinking organization that improves the lives of foster children? FosterAdopt Connect is seeking a Volunteer Recruitment VISTA in Lenexa, KS.

FosterAdopt Connect's mission is to provide foster and adoptive children a stable, loving, and nurturing family environment by providing support and advocacy for abused and neglected children and the families caring for them. Founded in 2000, FosterAdopt Connect has consistently met the needs of the foster/adoptive community providing programs and services that support and advocate for families. FosterAdopt Connect has been recognized locally, regionally and nationally by the child welfare community for its innovative and responsive programs and services. These services are designed to fill the gaps of the child welfare system. The Volunteer Recruitment VISTA performs duties related to volunteer recruitment, curriculum development, community networking, fundraising, marketing, public relations, and grants. This position is located in Lenexa, Kansas and serves the Kansas City Metro area.

Qualifications: Bachelor's degree and/or 3 years of experience in nonprofit fundraising, grant writing, advertising, and/or community organizing. Qualified applicants need the ability to work independently and with a team, experience with data entry, excellent verbal and written communication skills, ability to multitask and prioritize tasks, and knowledge of social media tools. Need access to reliable transportation.

Develop a strategy for volunteer recruitment that includes community networking and needs. Develop and implement training curriculum for FosterAdopt Connect Kansas volunteers. Research and develop resources to increase revenue support for FosterAdopt Connect programs through grants and fundraising events. This VISTA member will contribute to improving the lives of children and families involved in the foster care system by increasing FosterAdopt Connect's capacity to provide needed services.

Skills: Communications, community organization, fundraising, grant writing, computers/technology, public speaking, writing/editing, recruitment, teamwork, general skills

Contact: Joni Hiatt joni@fosteradopt.org